

Course Exemption Form

This form is to be completed by students who wish to be exempted from a course that they have already completed and meets the standards of the Exemption Policy as outlined in the student handbook.

Note: Please note that in order for you to apply for exemption, you must have obtained a grade of A or B in a course as outlined under Grading System in the NU student handbook.

Student Details (p	lease print in CAP	ITAL LETTERS)
Last Name:		Matriculation ID:
First Name:		Contact Telephone:
Address:		Address 2
Postal Code:	Email:	
Date of Request:		
Course Details.		
I wish to request for exemption	• ',	rom my registered courses for Term: of Academic
Course ID:	Course Title:	
Student's Signature:		Date:
Academic Advisor's Signature:		Date:

Required Documents

In order for Northrise University to perform an accurate comparison of the course(s) you have completed to the course(s) you are applying exemption for, please provide the following documentation for each of the completed course(s):

- 1. Course Syllabus
- 2. Course description and objectives
- 3. Reading list (books that were used for the course)
- 4. Course assignments
- 5. At least one example of work done for the course such as a paper or exam
- 6. Transcript with pertinent courses highlighted or circled
- 7. Narrative statement that explains how the proposed course meets the equivalency for the Northrise University course

^{*} Please note that a personal interview may also be requested by the Dean of Students or appropriate faculty for the course you are applying exemption for.

Office Use Only Approved by Lead Teacher: No Yes If No, please indicate reason(s): Signature: Approved by Student Dean: Yes No If No, please indicate reason(s):

Signature: